



Karnataka Evaluation Authority

(ISO 9001:2015 Certified Authority)

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ಕರ್ನಾಟಕ ಮೌಲ್ಯಮಾಪನ ಪ್ರಾಧಿಕಾರ
Karnataka Evaluation Authority

No: KEA 11 PROC 2019

Date: 28-08-2020

Sub: Proceedings of the 22nd Governing Body Meeting of
Karnataka Evaluation Authority (KEA)-reg.

Please find enclosed herewith the Proceedings of the 22nd Governing Body meeting of Karnataka Evaluation Authority (KEA) held on 20th August 2020 under the Chairpersonship of the President of the Governing Body, Karnataka Evaluation Authority and the Additional Chief Secretary to Government of Karnataka, Planning, Programme Monitoring and Statistics Department, for kind perusal.


Administrative Officer

Karnataka Evaluation Authority

To

1. The Principal Secretary to Government, Rural Development and Panchayat Raj Department, M.S. Building, Bengaluru, Member, Governing Body of Karnataka Evaluation Authority.
2. The Principal Secretary to Government, Department of Personnel and Administrative Reforms, Vidhana Soudha, Bengaluru, Member, Governing Body of Karnataka Evaluation Authority.
3. The Principal Secretary to Government, Women and Child Development Department, MS Building, Bengaluru, Member, Governing Body of Karnataka Evaluation Authority.
4. The Principal Secretary to Government, Health and Family Welfare Department, Vikasa Soudha, Bengaluru, Member, Governing Body of Karnataka Evaluation Authority.
5. The Principal Secretary to Government, Social Welfare Department, Vikasa Soudha, Bengaluru, Member, Governing Body of Karnataka Evaluation Authority.

6. The Secretary to Government, Finance Department (Expenditure), Vidhana Soudha, Bengaluru, Member, Governing Body of Karnataka Evaluation Authority.
7. The Director General, Administrative Training Institute, Mysore, Member, Governing Body of Karnataka Evaluation Authority.
8. The Chief Evaluation Officer, Karnataka Evaluation Authority, Planning, Programme Monitoring & Statistics Department, MS Building, Bengaluru, Member Secretary, Governing Body of KEA.
9. The Vice Chancellor, Azim Premji University, Bengaluru, Expert, Governing Body of Karnataka Evaluation Authority,
10. Professor. Abdul Aziz, National Law School of India University, Bengaluru, Expert, Governing Body of Karnataka Evaluation Authority.
11. Prof. Madeshwaran, Institute of Social and Economic Changes (ISEC), Bengaluru, Expert, Governing Body of Karnataka Evaluation Authority.
12. Dr. H.N. Chanakya, Centre for Sustainable Technologies, IISC Bengaluru, Expert, Governing Body of Karnataka Evaluation Authority.

Copy to:

1. Personal Secretary to the President, Governing Body of Karnataka Evaluation Authority and Additional Chief Secretary to Government of Karnataka, Planning, Programme Monitoring and Statistics Department, M.S. Building, Bengaluru.
2. The Additional Chief Evaluation Officer, KEA
3. The Director (Evaluation), KEA
4. The Director (Procurement and Publication)
5. The Associate Director, KEA.
6. The Consultant (Translation & Training), KEA.
7. The Accounts Officer, KEA
8. The P.S to CEO, KEA

Proceedings of 22nd Governing Body meeting of Karnataka Evaluation Authority held on 20 August 2020 under the Chairpersonship of the President of Governing Body

The Chief Evaluation Officer, Karnataka Evaluation Authority welcomed the President and Members of the Governing Body. [The list of Members present at 22nd Governing Body Meeting is enclosed].

Agenda-I

Confirmation of the proceedings of the 21st Governing Body Meeting of Karnataka Evaluation Authority

Resolution

CEO, KEA informed that the Proceedings of the 21st Governing Body meeting were circulated to all the members. No comments were received. The members noted it and the Governing Body confirmed the proceedings of 21st Governing Body meeting.

Agenda-II

Action taken report on the proceedings of the 21st Governing Body of KEA

Resolution

The Governing Body noted and approved the action taken by KEA on the proceedings of the 21st Governing Body.

Agenda-III

Receipt & Expenditure of KEA w.e.f 01.03.2020 to 31.03.2020

Sl. No.	Receipt from	Amount in Rs.
1	Opening Balance (01.03.2020)	3,95,27,000.00
2	Grant in aid from Government	4,54,89,201.00
4	Interest on Bank deposit (other than fixed deposits)	14,978.00
5	Miscellaneous (application fee etc.)	2,000.00
6	EMD from other agencies	40,000.00
	Total	8,50,73,179.00

EXPENDITURE OF KEA w.e.f 01.03.2020 to 31.03.2020

Sl. No.	Particulars	Amount in Rs.
1	Schemes Evaluation Expenses	50,53,362.00
2	Salary & Allowances	7,43,927.00
3	Salary for Outsource Staff	14,76,147.00
4	TA Bills	57,337.00
5	Meeting Expenses KEA	55,458.00
6	Printing & Stationery & Consumables	19,583.00
7	Telephone & newspaper	7,901.00
8	Vehicle hire	1,97,270.00
9	Sustainable Development Goals in Karnataka	1,65,000.00
	Total	77,75,985.00

The balance available in the "KEA fund" is Rs.772.99 lakhs (seven crores seventy-two lakhs ninety-nine thousand only) as on 31st March 2020. The same is placed before the Governing Body for information & approval.

Resolution

The Statement of receipts and payments for the period from 01.03.2020 to 31.03.2020 was placed before the Governing Body. The Governing Body noted it and approved the same.

Agenda-IV

Audit Report and Accounts of 2019-20 of KEA

The Annual accounts of KEA for the financial year 2019-20 is prepared and has been audited by the CAG Empanelled Chartered Accountant M/s MKPS & Associates, Bangalore.

The audit report is placed before the Governing Body for adopting and to be taken to the ensuing General Body meeting in accordance with rule 14(3) of the Karnataka Evaluation Authority (KEA) rules 2011.

The Audit Report and Accounts for 2019-20 is submitted before this Governing Body for kind approval.

Resolution

The Governing Body approved the Audit Report of KEA for the financial year 2019-20 and instructed to settle the tax demand pending for the earlier financial years.

Agenda-V

Annual Report for the year 2019-20

The annual report for 2019-20 containing KEA initiated activities in 2019-20 such as evaluations completed, action taken on the recommendations made by the consultant organizations in the final evaluation reports, details of training programme conducted, the process of empanelment undertaken and receipts and payments.

Resolution:

The Governing Body approved the Annual Report of KEA for the year 2019-20.

Agenda-VI

Budget for 2020-2021

(Rs.in Lakhs)

Receipts		Expenditure	
Opening Balance as on 01.04.2020		Completed studies	
KEA Funds	518.08	Draft Report accepted by Technical Committee and Payment held for want of final printed copies of report	63.61
Advance Deposit received from Planning Board to take up studies during 2020-2021	40.00	Draft Report submitted and under consideration of Technical Committee. Payment held for approval process to be completed	64.24
Advance Deposit received from Department of Public Enterprise	30.00	Work in progress	325.61
Advance Deposit received from Department of Horticulture for Evaluation of Centrally sponsored scheme	24.89	4 Deposit Contribution studies	12.00
Sub total	94.89	Total for studies	465.46

Grant under Head of Account 2515-00-101-0-26-103 Grant in aid general provided in Budget 2020-2021	49.00		
Grant under Head of Account 2515-00-101-0-26-101 Grant in aid general provided in Budget 2020-2021	280.75	Salaries & Office expenses	325.76
Interest on Deposits	40.00	Decision Support System	26.50
EMD	5.00	SDG expenses	38.00
		Payment to SDGCC	132.00
CODR (Planning Department)	160.00	Balance payment to CODR	160.00
Total funds available	1147.72	Total Expenditure	1147.72

The same is placed before the Governing Body for approval.

Resolution:

The Governing Body noted and approved the total budget estimate of Rs.1147.72 Lakhs for the FY 2020-21.

Agenda-VII

Receipt & Expenditure of KEA w.e.f 01.04.2020 to 31.07.2020

Sl. No.	Receipt from	Amount in Rs.
1	Opening Balance (01.04.2020)	7,72,99,194.00
2	EMD received from agencies	80,000.00
3	Application fee	4,500.00
3	Interest on Bank deposit (other than fixed deposits)	67360.00
	Total	7,74,51,054.00

EXPENDITURE OF KEA w.e.f 01.04.2020 to 31.07.2020

Sl. No.	Particulars	Amount in Rs.
1	Schemes Evaluation Expenses	82,17,594.00
2	Salary & Allowances	25,71,535.00
3	Salary for Outsource Staff	40,58,823.00
4	TA Bills	4,440.00
5	Meeting Expenses KEA	3,000.00
6	Notification Expenses	1,03,491.00

7	Sitting Fees, Conveyance & Travelling Expenses	3,396.00
8	Printing & Stationery & Consumables	2,94,404.00
9	Telephone & newspaper	35,988.00
10	Office Expenses & Postage	71,084.00
11	Vehicle Maintenance	27,203.00
12	Vehicle hire	4,18,800.00
13	Petrol bills	1,05,056.00
14	Refund of EMD	65,000.00
15	Audit fees for filing for quarterly returns	4,720.00
16	Payment to ISO Certification	17,700.00
17	Sustainable Development Goals in Karnataka	10,55,890.00
18	Payment to Decision Supporting System	26,49,701.00
19	Payment to UNDP SDGCC	1,32,00,000.00
	Total	3,29,07,825.00

The balance available in the "KEA fund" is Rs.445.43 lakhs (Four crores forty five lakhs forty three thousand only) as on 31st July 2020. The same is placed before the Governing Body for information & approval.

Resolution:

The Statement of receipts and payments for F.Y 2020-21 from 01.04.2020 to 31.07-2020 was placed before the Governing Body. The Governing Body noted it and approved the same.

Agenda-VIII

Approval for selecting Spywell Detective Agency for supply of service personnel

Karnataka Evaluation Authority had called Request for Proposal (RFP) tender notification bearing no. KEA 28 RFP (PROC) 2020, dated:04-06-2020 for selection of service provider for supply of service personnel to programme and administrative wing of KEA for a period of 3 years, in order to comply with the resolution of 21st Governing Body of KEA. After the last date for submission of bids fixed on 07-07-2020. The following Three bidders have participated in the tender.

1. Deepika Corporate Outsource Services -Bengaluru
2. S A Manpower Services Pvt, Ltd. -Bengaluru
3. Spywell Detective Agency -Bengaluru

All the above three Service Providers have technically qualified by fulfilling the technical terms and conditions as per RFP. Financial proposals of the technically qualified Service Providers were opened through e-Procurement Portal. The comparative statement of the financial bid is as follows:

Sl. no.	Criteria shown in the Financial Proposal	Rate quoted by the Service Providers		
		Spywell Detective Agency - Bengaluru	Deepika Corporate Outsource Services - Bengaluru	S A Manpower Services Pvt, Ltd. -Bengaluru
1	EPF- Employers contribution on the basic remuneration of Rs.35000	1950	1950	1950
2	ESI- Employers contribution on the basic remuneration of Rs.35000	0	0	0
3	GST- Employers contribution on the basic remuneration of Rs.35000	6300	6956.82	7113
4	Claim of Service Charges- Employers payment on the basic remuneration of Rs.35,000	1 (0.0028%)	1699 (4.85%)	1882 (5.37%)
5	Net amount payable to the employee- Arrive this figure after deducting EPF and ESI & PT out of the basic remuneration of Rs.35000 as employee contribution	33000	33000	33000

Out of the above three Service Providers, M/s Spywell Detective Agency-Bengaluru has quoted lowest service charge of Rs.1/- for basic pay of Rs.35,000/- which works out to 0.0028%. The said Agency computed the GST taking in to account the Basic Pay and Service Charge only instead of Basic Pay, EPF & Service Charge. The GST is a statutory payment at the prevailing rates. Therefore considering the Basic Pay, EPF & Service Charge quoted by M/s Spywell Detective Agency-Bengaluru works out to Rs.6651/- and is the lowest among all the tenderers. Hence the subject is placed before this Governing Body for kind approval.

Resolution:

The Governing Body examined the proposal and resolved to approve the selection of M/s Spywell Detective Agency -Bengaluru for a period of 3 years as they quoted lowest service charge.

Agenda IX

Approval for calling Tender for 4 Works/ Evaluation studies

As per consent given by the 21st Governing Body, preparation of Terms of Reference of the following 4 Schemes is in final stage. KEA will call Request for Proposal tender notification as per QCBS method under KTPP Act through e-Procurement Portal by two cover system seeking Technical and Financial Bid for selection of Consultant Organizations to take up the following 7 evaluation studies. Departments have already deposited the funds to KEA Account for evaluation work for the following Schemes.

Sl. no.	Name of the Scheme/Programme	Name of the Department	Evaluation amount deposited/agreed to deposit by the line Dept.
1	Evaluation of Functioning of Karnataka State Police Housing and Infrastructure Development Corporation Limited in Karnataka State (2010-2018)	Department of Public Enterprises	Rs.15 lakhs
2	Evaluation of the performance of ESCOMS		Rs.15 lakhs
3	Evaluation of performance of Road Transport Corporations		Rs.15 lakhs
4	Impact Analysis of rise in temperature, traffic congestion, population Density and Pollution on the life and living conditions of the people of Bengaluru city and examining the feasibility of developing townships in four zones of the city.	Karnataka State Planning Board	Rs.40 lakhs
5	Socio-Economic Impact Evaluation of National Horticulture Mission in Karnataka (2015-16 to 2018-19)	Horticulture Department	Rs.40.00 lakhs
6	Evaluation of performance of Karnataka Rural Infrastructure Development Limited	KRIDL	Rs.65.00 lakhs
7	Evaluation of Infrastructure and Beneficiary oriented schemes under RKVY in Karnataka State	Department of Agriculture	Rs.70.00 lakhs

The subject is placed before this Governing Body for kind approval.

Resolution:

The Governing Body approved the proposal of calling for Request for Proposal (RFP) for 7 Schemes under QCBS method of KTPP Act.

Agenda X

Extension of tenure of Consultant (Training & Translation) in KEA

Sri. Dinesha. S, Retd. Deputy Director, Planning Department has been working as Consultant (Translation & Training) by executing certain important responsibilities such as Translation of any English Material to Kannada and vice versa including verification of Kannada Draft and Sample Final Evaluation Reports received from Consultant Organizations for approval of this authority. Also he is involved in Training the Consultant Organizations and line Department Nodal Officers with regard to the activities of KEA. His services are essential to KEA at present.

11th Governing Body of KEA in its meeting dated: 15-06-2016 authorised the President Governing Body to appoint the ret'd. officer as Consultant, accordingly an office order bearing no: KEA 252 EVN 2016, dated: 22-07-2016 was issued appointing him on contract basis up to 22-07-2017, subsequently extended by Office Memorandum bearing no: KEA 252 EVN 2016. Further, one more year extension i.e. from 22-07-2019 to 21-07-2020 is given by the 18th Governing Body of KEA in its meeting dated: 16-05-2019 based on the satisfactory service appraisal. The Consultant has submitted a letter dated: 07-07-2020, requesting to continue the services for one more year. Since his term of service in KEA is expiring on 21-07-2020, subject is moved to get the extension of the services of above Consultant for another period of 1 year i.e. up to 22-07-2021 with the same terms and conditions based on the satisfactory service appraisal for the year 2019-20.

The subject is placed before this Governing Body for approval

Resolution:

The Governing Body approved the Extension of tenure of Consultant (Training & Translation) in KEA and suggested to designate him as Consultant (Training and Co-ordination).

Agenda-XI

Approval for new studies for evaluation

New Studies received from various Departments and to be placed for approval of 22nd Governing Body meeting of KEA		
Sl. No.	Department	Name of the Study
1	Karnataka Nutrition Mission	Concurrent Monitoring and Evaluation of Production and Marketing of Low Cost Fortified Energy Food by SHGs in Kalaburagi and Raichur Districts in Karnataka
2	Directorate of Economics and Statistics, Karnataka Evaluation Authority and GITAM University, Bengaluru	Karnataka State GSDP Dashboard
Internal evaluation Studies with technical assistance of KEA		
3	University of Agricultural and Horticultural Sciences, Shivamogga No:DR/UAHS/RKVY Evaluation/3646/2019-20, Date: 09-03-2020.	Evaluation of Farmers participatory approach in validating and popularizing soil carbon sequestration technologies for sustainable maize production.
4		Evaluation of popularization multi-storied cropping systems in Arecanut and coconut plantations in Maidan, Malnad and Coastal areas of Karnataka
5		Evaluation of functioning of Farm machinery workshop cum service training centres
6		A study on Precision farming technique for site specific nutrient management in Arecanut.
7		Evaluation of Research and Development efforts in integrated Root Grub Management in Arecanut in Hill and Coastal Zones of Karnataka.
8		Evaluation of Functioning of Hi-tech Horticulture centre – Exploration of agro techniques for high value flowers and vegetable crops and demonstration and popularization of techniques to improve the livelihood of the farmers.
9		Impact analysis of Popularization of High value Horticulture crops under protected cultivation for economic sustainability.
10		Impact Analysis of Development of High yielding varieties of important crops of

		southern transition zone by conventional and non-conventional breeding methods.
11		Improving livelihood of farmers through varietal replacement with new and potential varieties/hybrids.
12		Evaluation of standardization of processing methods, alternate uses of Arecanut; popularization of onion storage structure and establishment of quality analysis laboratory.

Resolution:

The Governing Body approved to take up the new studies listed above as they have no financial implications. It was suggested to promote collaborations with Universities and Higher education institutions for taking up the studies in future. The Governing Body noted that these can be used for knowledge sharing.

Agenda-XII

Review of Action taken reports on evaluation studies.

As per the decision of the 19th Governing Body meeting held on 03-08-2019, a Committee has been constituted under the Chairpersonship of Principal Secretary to Government, to review Action Taken Reports on Evaluation Studies vide G.O.No. PD 66 PSD 2019, dated:06-09-2019.

The first meeting of the committee was held on 13-09-2019 and the action taken by the Departments was reviewed. The departments who have not submitted the ATRs have been instructed to submit report on the action taken on recommendations of the Evaluation studies. The follow up is in progress.

The subject is placed before this Governing Body for kind information

Resolution:

The Governing Body noted the same and KEA was directed to write D.O. letters from Chief Secretary to the departments who have not submitted the ATRs to submit report on the action taken on recommendations of the Evaluation studies by adding a time frame.

Additional Agenda I

Developing a strategy paper on 'Post-COVID strategy for Karnataka'

We are happy to inform the Governing Body of KEA that State Planning Board, Planning, Programme Monitoring and Statistics Department and Karnataka Science and Technology Academy together organised a workshop for developing a strategy paper on 'Post-COVID strategy for Karnataka', on Friday, 19th June, 2020, from 11 am to 3 pm both in personal and Virtual mode. About 35 experts from different fields participated in it and based on the discussions and suggestions a Strategy Paper ' COVID-19 : Strategy and Way Forward for Karnataka' is brought out and the recommendations are shared with the Departments for taking up further action. KEA actively participated in developing the strategy paper.

The same is placed before the Governing Body for information.

Resolution:

The Governing Body appreciated the efforts taken by KEA to prepare the strategy paper "COVID-19: Strategy and Way Forward".

Additional Agenda II

Continuation of services of Additional Chief Evaluation Officer in KEA

The 19th Governing Body has approved the appointment of Dr. Chaya K. Degaonkar as Additional Chief Evaluation Officer (ACEO) for a period of three years. The tenure of one year is completed on 17-08-2020. She is involved in several core activities of KEA i.e. preparation of ToR's of schemes/programmes to be taken for evaluation, scrutiny of Evaluation Reports, etc., She is also contributing to various other areas like Transformation of Backward Districts, SDGs, in addition to routine work. It is brought to the notice of GB that in accordance with the resolution of 19th Governing Body ACEO is accorded 5% annual increase.

The subject is placed before the Governing Body for kind approval.

Resolution:

The Governing Body approved to continue the services of Dr. Chaya.K.Degaonkar as Additional Chief Evaluation Officer in KEA with 5% annual increase.

Additional Agenda III

Approval to print 100 booklets containing MoA and Rules of KEA

The Special General Body Meeting held on 05-02-2020 under the Chairmanship of Chief Secretary to Government, has approved the modification to Rule 4 of Rules of KEA and to modify the existing Para 6 of Memorandum of Association (MoA) of KEA. The resolution of the General body was sent to the District Registrar of Societies for approval as per rule 10(2) of Karnataka Societies Registration Act on 15-02-2020. Now approval is placed to print 100 copies of MoA and Rules of KEA.

The subject is placed before the Governing Body for kind approval.

Resolution:

The Governing Body suggested to upload the pdf copies of the MoA and Rules of KEA in the KEA website.

Additional Agenda IV

Resignation of Director, Associate Director and Research Fellow

It is brought to the notice of Governing Body that one Director, one Associate Director and one Research Fellow have resigned. Offer letter of One Associate Director has been withdrawn in consonance of the direction from Finance Department.

The same is placed before the Governing Body for information.

Resolution:

The Governing Body noted the same.

Additional Agenda V

Any other Matter with the permission of the Chair

As per the discussions here, the following decisions were taken.

KEA has taken up the study on 'Understanding and Reducing Absenteeism in the Indian Civil Service with Special Reference to Karnataka' through HAAS School of Business, University of California, Berkeley the report is submitted by the University. It was suggested to write a letter to DPAR and share the study findings that may be useful for taking up necessary reforms to promote better utilization of human resources to enhance efficiency and productivity.

In the context of COVID-19 and the consequent resource crunch, the Chairperson suggested to extend support to Finance Department for alternative ways and means to enhance the resources and rational utilization of resources by taking up the feasibility studies such as External aid analysis, savings of resources, cost effective management of subsidies, rationalization of schemes, adoption of umbrella approach and family as a unit for beneficiary oriented programmes, developing monitoring platform for schemes with expenditure more than Rs.100 crores, etc.,

It was suggested to write to Social Welfare Department to get the data about beneficiaries for evaluation of SCP/TSP programmes. Prof. Madheswaran also reiterated the need for it and agreed to share a note on modalities for taking up evaluation.

The COVID-19 strategy and Action points suggested by expert group in the VC on 19th June 2020 to be shared with all the departments. The Chairperson informed that KEA, CODR, SDGCC, DES, internship reports all should provide the data analytics and expertise support to the departments for formulating effective action plans to combat COVID-19 challenges.

The meeting ended with KEA thanking the President and members of the Governing Body.



(Dr. Shalini Rajneesh)

President of Governing Body of KEA
and the Additional Chief Secretary to Govt.
Planning, Programme Monitoring
and Statistics Department

